5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The 27th IQAC meeting was conducted on 11.03.23 and the following members attended

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INTERNAL QUALITY ASSURANCE CELL

27th IQAC MEETING on 11.03.23

Agenda:

JA03-C/IQAC/2022-2023.02.01: Review of previous meeting deliberations

JA03-C/IQAC/2022-2023.01.02: Review on quality assessment for the academic year 2022-2023

- Curriculum enrichment / Pedagogical initiatives
- Self learning Initiatives
- Professional Society Activities
- Placement, Higher studies and Entrepreneurship
- Extension activities
- Faculty Qualification improvements
- Publications and IPR
- R & D and Consultancy
- Industry Institute Interaction
- Recognitions and Rankings

JA03-C/IQAC/2022-2023.01.03: Stakeholders Feedback and Evaluation

JA03-C/IQAC/2022-2023.01.04: Quality Sustenance and Enhancement for 2023 – 2024

JA03-C/IQAC/2022-2023.01.05: Others, if any

S. No	Name of the Member	Designation	Category	Position in Committee
1	Mr. Sai Prakash Leo Muthu	Chairman/CEO	Management	Management Representative
2	Mr.K.Naresh Raj	Chief Information Officer	Management	Management Representative
3	Dr. K.Palanikumar	Principal	Head of the Institution	Chairperson
4	Dr.S.Rajarajan	Professor	Dean (Academics)	Member
5	Dr.S.Murali	Professor	HoD / MECH	IQAC Coordinator
6	Mrs. S. Deivanayagi	Asso.Prof / ECE	SCOPE - Member	IQAC Co - Coordinator
7	Mrs. D. Pushgara Rani	Asst.Prof / ECE	SCOPE - Member	IQAC Co - Coordinator
8	Dr. S. Rathika	Asso.Prof / Chem	SCOPE - Member	Member
9	Ms. K.Anuratha	Asst.Prof / IT	SCOPE - Member	Member
10	Dr. G.Thamaraiselvi	HoD / ECE	Controller of Examinations	Member

11	Mr.R.Natarajan	CEO, Revathy Industries, Chennai	Industrialist	Member
12	President	Poonthandalam Village Panchayat	Local Society	Member
13	Mr.R.Sivakumar	FRESA Technologies, Chennai	Parent	Member
14	Mrs. V.Saveetha	Parent	Parent	Member
15	Dr.G.Shanmugasundar	Dean(R&D)	Dean(R&D)	Member
16	Dr.V.Brindha Devi	HoD / IT	Teaching faculty	Member
17	Dr. B.Sreedevi	HoD / CSE	Teaching faculty	Member
18	Mr. V. Balaji	HoD / S & H	Teaching faculty	Member
19	Dr. G. Prakash	HoD / EEE	Teaching faculty	Member
20	Dr. Su. Suganthi	HoD /AIDS	Teaching faculty	Member
21	Dr. M.Pachaiammal @ Priya	HoD / CCE	Teaching faculty	Member
22	Dr. C.R.Senthilnathan	HoD / MBA	Teaching faculty	Member
23	Dr.T.N.M.Tharinnimai	Senior Librarian	Teaching faculty	Member
24	Mr.S.Ramaraj	Manager	Administration	Member
25	Mr.P.Ashwin Sailesh	Asst.Prof / Mech	Training and Placement Officer	Member
26	Dr.P.Ranjith	Physical Education Director	Physical Education	Member

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27	Mr.P.Rajkumar	Application Development Associate, Accenture.	Alumni/ECE	Member
28	Mr.Praveen Daniel	Assistant System Engineer, TCS.	Alumni/CSE	Member
29	Mrs.R.Vivega	Technical Assistant	Non-Teaching	Member
30	Mr.M.Tarane Kumar	Student/BE-MECH	IV year Student	Member
31	Ms. Ravi Revathy	Student/BE- CSE	III year Student	Member
32	Mr.T.Vinish	Student/B.TECH- IT	III year Student	Member
33	Mr. Jayakumar	Student/BE- EEE	III year Student	Member

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SSIT/IQAC/MoM/2023

MINUTES OF IQAC MEETING Held on 11.03.23

The 27th IQAC meeting was held on 11.03.23 and the extracts of the deliberations of the same are given below

- Principal Dr.K.Palanikumar welcomed the IQAC members for this 27th meeting.
- IQAC coordinator Dr.S.Murali presented the IQAC activities before the IQAC members
- SHRI.SAI PRAKASH LEO MUTHU, CHAIRMAN & CEO appreciated the work done by the IQAC. He motivated to conduct Awareness program regarding IEEE societies and Communities

S.No	Agenda Points	Points Discussed	Decision taken	Action Required	Responsibilities & Target dates
1	Approval of the Minutes of 27rd meeting (**held 24th November 2022**) and Action Taken report (ATR) was approved	Nil	Approved	Nil	IQAC

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4.	Curriculum enrichment / Pedagogical initiatives	SAIL App helps the students for the betterment in understanding the concepts of the subjects and to know about the academic performance along with assessment.	Insist the students to take the daily and weekly challenge in SAIL App	Subject handling faculty members have to monitor and encourage the students to improve the academic performance	Subject handling Faculty, Mentor, HoDs
5.	Self learning Initiatives	NPTEL modules have been completed by faculty as well by students NITTT modules have been completed by most of the faculty members	It was decided to reward the members for the successful completion of NPTEL / NITTT modules and other certification courses of repute to encourage the stakeholders to enroll for the courses in forthcoming years	Faculty members need to be insisted to complete all the modules of NITTT and domain related NPTEL courses Students have to be motivated to take up NPTEL courses to earn credits to claim for honors degree	Faculty, Mentor, HoD and Dean - Academics
6.	Professional Society Activities	Awareness program should be conducted for all the students to explore the societies, communities and affinity groups in IEEE.	More awareness program will be arranged	Steps to be taken to conduct awareness program	IEEE SCOPE members
7.	Higher studies	Students must be motivated to do higher studies in reputed universities	Expo to explore the opportunities available	Need to be followed and monitored by the HoDs	HoDs, Higher Studies Cell, IQAC

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8.	Entrepreneurship	Students need to be encouraged as Job providers not Job seekers	Students must be encouraged to participate in various project competitions	Need to be followed and monitored by the HoDs	HoDs, Entrepreneurship Cell, IQAC
9.	Extension activities	The activities happened across NSS,UBA,NCC were discussed	It was decided to train the faculty members and students at State Institute of Rural Development (SIRD)	Identifying the faculty members for getting trained by SIRD to identify and address the societal issues	Dean Innovation, HoD, Faculty
10.	Faculty Qualification improvements	The faculty members who have registered for PhD across departments have been presented	It was insisted that at least one faculty per department has to register for PhD at a session	Faculty members completed PhD needs to apply for supervisorships	Faculty, HoD, Principal
11.	R & D and Consultancy	The paper publications by faculty in WoS /SCI Scopus/, ongoing funded projects, consultancy projects and MoU signed and the activities based on the MoUs were Presented. It has been informed that the number of quality publications by faculty has been increased when compared to the previous year	Consistent involvement in writing research articles, proposals needed	Suggested to collaborate across departments to work on interdisciplinary research	Faculty, HoD, Dean- Research

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16.	Quality Sustenance and Enhancement		To attain A++ grade in second cycle of NAAC accreditation To apply for more multidisciplinary UG & PG programs on emerging areas To apply for more multidisciplinary project proposals and events To establish more Centers of Excellence Submission of IIQA and SSR on-time Minimum 2 proposals per department Departments need to apply for research centre recognition		Faculty, HoD, IQAC and Principal

The next meeting is tentatively scheduled in the month of September 2023

PRINCIPAL
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f ıncy	HoD, Dean - Placement
wed y the	HoDs & IQAC
and of	NAAC Steering Committee, IQAC
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SSIT/NBA/CSE/C1/DAB20

Date: 11.08.2022

DEPARTMENT OF COMPUTER SCIENCE ENGINEERING

CIRCULAR

The Department Advisory committee Meeting for the Academic Year 2022 – 2023 has been scheduled on 18.08.2022 at 10.00 A.M. in CSE Innovation Lab. Faculty members are requested to come up with their suggestions for the same.

HOD - CSE

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AGENDA:

The Agenda for the meeting is listed below.

DAB.CSE.23.01.01: Discussion on outcomes on previous DAB meeting held on 17.02.2022

DAB.CSE.23.01.02: Feedback on Curriculum for 5 and 6 semester.

DAB.CSE.23.01.03: Planning of department activities based on Institution academic calendar.

DAB.CSE.23.01.04: Faculty Training Program and action to be taken for improvement.

DAB.CSE.23.01.05: Staff appraisal and action to be taken for improvement.

DAB.CSE.23.01.06: EDC,IIC activities.

DAB.CSE.23.01.07: Skill Development courses –NPTEL is compulsory for the current semester for both Students and faculty.

DAB.CSE.23.01.08: Training and Placement progress with feedback from Recruiters &Employers.

DAB.CSE.23.01.09: Project Proposals and making industry projects to product &Patent.

DAB.CSE.23.01.10: Value added Courses.

DAB.CSE.23.01.11: Research activities with Industrial collaboration.

DAB.CSE.23.01.12: Internship and In –Plant Training Reports.

DAB.CSE.23.01.13: Teaching learning process and Faculty research publications.

DAB.CSE.23.01.14: Awareness about accreditation process in NIRF, NAAC, NBA, ISO.

DAB.CSE.23.01.15: Improving the quality of learning experience in Laboratories.

DAB.CSE.23.01.16: Students Activities. (Co- Curricular & Extra Curricular)

DAB.CSE.23.01.17: Alumni Association interactions.

DAB.CSE.23.01.18: Teaching content beyond syllabus.

DAB.CSE.23.01.19: Strengthen the MOU & Consultancy.

DAB.CSE.23.01.20: Discussion on CO's and CO, PO Targets.

DAB.CSE.23.01.21: Student feedback.

DAB.CSE.23.01.22: SAIL Assignment for 2 &3 year to be mandatory.

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DEPARTMENT OF COMPUTER SCIENCE ENGINEERING

DEPARTMENT ADVISORY BOARD MEMBERS

Sl.No	Name of the Member	Designation	Role
1.	Dr.B.Sreedevi	Professor & Head	Chairman
2.	Dr.S.Rajarajan	Academic Dean, Professor	NBA Coordinator
3.	Dr.R.Anitha	Professor & Head	Academic Expert
4.	Ms.S.Nirmala	Associate Professor	Academic Expert
5.	Ms.D.M.Jayanthi	Associate Director, Wolters Kluwer	Industrial Expert
6.	Dr.D.Rajalakshmi	Assistant Professor	Member
7.	Dr. L.Antony Rosewelt	Assistant Professor	Member
8.	Mr B.K Dhanush	Student	Member
9.	Mr Inbasekar	Student	Member
10	Ms Ravi Revathy	Student	Member
11	MsVarsha. V	Student	Member
12.	Mr.E.Karthikraja	Alumni(2022)Batch	Member
13.	Mr.K.Vignesh	Alumni(2022)Batch	Member
14.	Mr.K.Karthik	Alumni(2022)Batch	Member
15.	Dr.S.Murali	Parent(Naveen M 2021 Batch)	Member
16.	Ms.Sujatha	Parent(Harini Abirami 2019 Batch)	Member

DAB.CSE.23.01.05: As per Management DecisionStaff appraisal wasconductedand action has been taken for improvement.

DAB.CSE.23.01.06: Various activitieswere conducted through EDC(EntrepreneurshipDevelopment Cell),IIC(Institution Innovation Cell)Cell.I&E Exposure visit Cum Two Days Training Program organized through IIC,

Training Program organized through IIC,MOE IIC Activities-Regional Meet

DAB.CSE.23.01.07: Skill Development courses –NPTEL is compulsory for the current semester for both Students and staff. The main aim for studying this course is for credit transfer.

DAB.CSE.23.01.8: Discussed the placed students details and company invited for on campus and off campus drive. Technical Training was conducted to improve the quality of Placements. Regarding placement progress the following activities has been conducted for students

- Personality Development Classes
- Training for Aptitude Test
- Training for Technical Skill
- Mock Test & Interviews

DAB.CSE.23.01.9: The students should be motivated to do multidisciplinary projects during their course of study and DAB members suggested that student Projects can be converted in to Product or Patent.

DAB.CSE.23.01.10: Two Value Added courses were conducted. Suggested Value Added Courses in Oracle for II yr Students andCISCO for III yr students.

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DEPARTMENT OF COMPUTER SCIENCE ENGINEERING

MINUTES – DEPARTMENT ADVISORY BOARD MEMBERS

Sl.No	Name of the Member	Designation	Signature
1.	Dr.B.Sreedevi	Professor & Head	
2.	Dr.S.Rajarajan	Academic Dean, Professor	
3.	Dr.R.Anitha	Professor & Head	8/8/22
4.	Ms.S.Nirmala	Associate Professor	
5.	Ms.D.M.Jayanthi	Associate Director, Wolters Kluwer	
6.	Dr.D.Rajalakshmi	Assistant Professor	
7.	Dr. L.Antony Rosewelt	Assistant Professor	
8.	Mr B.K Dhanush	Student	
9.	Mr Inbasekar	Student	
10	Ms Ravi Revathy	Student	
11	MsVarsha. V	Student	
12.	Mr.Karthik	Alumni(2022)Batch	
13.	Mr. Vignesh	Alumni(2022)Batch	
14.	Mr.Karthikraja E	Alumni(2022)Batch	
15.	Mr.Ravi Venugopal Krishna	Parent (Revathy 2024 Batch	
16.	Ms. Harini Vijayakumar	Parent (Varsha 2024 Batch)	

DEPARTMENT OF COMPUTER SCIENCE ENGINEERING

MINUTES – DEPARTMENT ADVISORY BOARD MEMBERS

Sl.No	Name of the Member	Designation	Signature
1.	Dr.B.Sreedevi	Professor & Head	
2.	Dr.S.Rajarajan	Academic Dean, Professor	
3.	Dr.R.Anitha	Professor & Head	8/8/22
4.	Ms.S.Nirmala	Associate Professor	
5.	Ms.D.M.Jayanthi	Associate Director, Wolters Kluwer	
6.	Dr.D.Rajalakshmi	Assistant Professor	
7.	Dr. L.Antony Rosewelt	Assistant Professor	
8.	Mr B.K Dhanush	Student	
9.	Mr Inbasekar	Student	

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
CLASS COMMITTEE MEETING CHAIRPERSONS

2021-2022 ODD SEMESTER

Sl. No	SECTION	CHAIR PERSON
1.	II CSE A	Mr. Suresh
2	II CSE B	Mrs. Ananthi
3.	II CSE C	Mr. Ashok
4.	III CSE A	Mr. Illamurugan
5.	III CSE B	Mr. Rayavel
6.	III CSE C	Mrs. Rajalakshmi
7.	III CSE D	Mrs. Madhupriya
8.	IV CSE A	Mrs. Roopa
9.	IV CSE B	Mrs. Subashini
10.	IV CSE C	Mr. Annadurai

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
II CSE 'B' - ODD Semester BATCH (2020-2024)
Class Committee Meeting - I Circular

Course:BE / CSE – B **Year / Sem:** II/III
Chair Person: Ms.S.Ananthi **H.O.D** :Dr. B. Sreedevi
Class Co-ordinators: Ms.D.Rajalakshmi

The second class committee meeting for II-CSE B for the academic year 2021-2022 will be held on 24.09.2021 at 1.30Pm in the presence of CSE HOD, subjecthandling staff members and selected students.Students are selected from different categories as above average and below average.

Staff Members

SL. NO.	SUB. CODE	SUBJECT NAME	STAFF NAME	STAFF SIGN
1	20BSMA 304	Statistics and Linear Algebra	Ms.N.Aishwarya/AP/MATHS	
2	20CSPC301	Object Oriented Programming	Ms.Kavinila /AP/CSE	
3	20ITPC301	Data Structures	Mr.D.NaveenRaju/AP/CSE	
4	20ESEC301	Communication Engineering	Mr.RamprasadMahaRaana/AP/ECE	
5	20ITPC303	Computer Organization and Architecture	Mr.J.Thirunavukkuarasu/AP/CSE	
6	20ITPL301	Data Structures Laboratory	Mr.D.NaveenRaju/AP/CSE	
7	20CSPL301	Object Oriented Programming Laboratory	Ms.Kavinila /AP/CSE	
8	20CSTE301	Live in Lab – 1	Mr.Udendhran /AP/CSE	
9	20CSTP301	Skill Enhancement	Ms.K.Vijayalakshmi /AP/CSE	
10	20MGMC301	Constitution of India	Mr.P.Rayavel/AP/CSE	

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Student Members

S.NO	REGISTER NUMBER	NAME
1	412420104126	SIVARAKSHANA M
2	412420104017	ARITHRA R D
3	412420104053	JEEVITHA V
4	412420104090	PRANESH V.R
5	412420104147	VISHAL N
6	412420104024	DEEPAK V

CHAIRPERSON HOD PRINCIPAL

STUDENTS EVENTS

Unnat Bharat Abhiyan:

Unnat Bharat Abhiyan (UBA) is a special programme launched by the Ministry of Human Resource and Development (MHRD). The main objective of this programme is to connect the higher educational institutions with their nearby villages to gather and address their challenges faced by them day to day. Sri Sai Ram Institute of Technology is one among the various institutions of the nation to take part in the various activities covered under the UBA. The UBA team of our college conducted many rallies to create awareness regarding the importance of water in the present & future scenario, eliminating the usage of plastics. The current work being carried includes provision of CCTV cameras in the adopted villages and common toilets.

"Adopted villages"

More than 50 students and 10 teaching and non teaching staff members conducted survey from adopted villages Erumaiyur, Rajagopal Kandigai, Pazhanthandalam, Ettiyapuram and Dharkast.

"Cleaned the campus"

Many students from Sri Sairam Institute of Technology cleaned the campus .

"Oratorical competition on Innovative Ideas for Cleanliness"

We conducted oratorical competition on Innovative Ideas for Cleanliness , collaboration with Central Bank of India, Egmore.

"Unnat Bharath Abhiyan conducted a rally on Plastic Awareness Campaign"

We, Unnat Bharath Abhiyan conducted a rally on Plastic Awareness Campaign at Erumaiyur

and Pazhanthandalam villages to create awareness among people. More than 50 students and 10 staff members involved in this.

NCC

National Cadet Corps, a Tri-Service Organization comprises the Army, Navy and Air Force. The aim of NCC is to groom the youth of the country into disciplined and patrioccizens. National Integration has realized the importance of NCC, because it endorses Unity, Discipline, and Good Leadership. The cadets have been enrolled from **July 2015** after various levels of selection procedure.Ever since its inception, it has been functioning effectively and extremely well with the constant support from the Management. The main aim of NCC is to cultivate Unity and Discipline in the minds of the cadets. The cadets include girls, who are selected based on their skills and ambitions.

National Youth Day

Date : 12th January 2022

During the pandemic time, National Youth Day was celebrated in the online mode. The guest speaker Thiru. Pradeep Kumar Kar from OAS, Govt. of Odisha addressed our SSIT students.

NSS:

Introduction National Service Scheme (NSS) is a permanent youth programme under the ministry of Youth Affairs and Sports, Government of India and funded by Government of Tamil Nadu and Government of India in the ratio of 5:7

NSS Unit & Programme Officer:

One NSS Unit consists of 100 student volunteer guided by one Programme Officer who will be a faculty member. The Programme Officer is expected to motivate the student youth to understand the values and philosophy of NSS. The overall functions of Programme Officer are to help the students to plan, implement and evaluate the activities of NSS under his/her charge and give proper guidance and directions to the student volunteers.

YRC (Youth Red Cross Unit)

YOUTH represent a substantial part of the membership of Red Cross for its humanitarian commitment. Young volunteers can make a significant contribution to meeting the needs of the most vulnerable people within their local communities through Red Cross youth programme. The Youth Red Cross Unit of Our College has been designed to involve young students.

Red Ribbon Club

Red Ribbon Club (RRC) has been established to instill the values of service among the tudents, develop public healthy life styles and to increase the access to safe and adequate quantities of lood in order to help the needy during the emergency.

Red Ribbon Club conducted a rally on "Plastic Free Campaign" at Erumaiyur and Pazhanthandalam villages that were adopted by Unnat Bharath Abhiyan to create awareness on how the plastic products were affected the society.

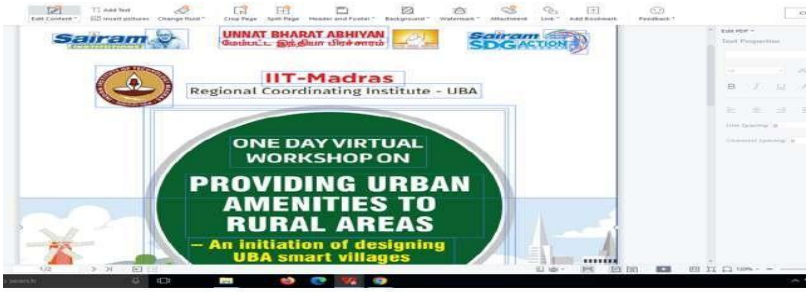
UNNAT BHARATH ABIYAN

- **Event Name**: Orientation Programme for I year (2022)
  Details: Dr.UmaMaheswaran, Coordinator of Sairam Institution presented the

importance of UBA and Projects/Patterns to the students. Mr.Karthik Ram, MAGIC Team and Mr.RamKumar explained how rural people are suffering and what changes are to be made to the development of rural people and society.

- **Event Name**: Nallur Village visit
  Details: importance of taking surveys and decided to conduct a rally on the demerits of Usage of Plastic.
- **Event Name**: UBA Tree Sapling - World Earth Day
  Details: Earth Day was observed by our UBA volunteers. Ms V.Uma, Scientist "F", CVRDE, Avadi planted a tree sapling on our Campus.

EARTH DAY
"Trees for the Future"
SAI RAM


UNNAT BHARAT ABHIYAN
IIT-Madras
Regional Coordinating Institute - UBA
ONE DAY VIRTUAL WORKSHOP ON
PROVIDING URBAN AMENITIES TO RURAL AREAS
– An initiation of designing UBA smart villages